

Chiropractic Insurance Verification

Please follow these instructions to determine the specifics of your chiropractic coverage. Bring this worksheet in with you on your first visit.

Date called: _____ Name of agent: _____

Effective Date of Policy: _____

Is Pre-Certification or a Referral Required for Chiropractic Treatment?

Is there a Deductible? _____ If yes, how much is met?

Is there a CoPayment or Coinsurance? _____ If yes, how much?

Are there any Specific Limits on Chiropractic Treatment?

1. Number of visits per year?
2. Dollar amount per year?
3. Number of visits per condition or diagnosis?

Are Exams, Physical Therapy, Modalities, and Manipulation covered?

How many modalities are covered per day?

Is there Coverage for Durable Medical Equipment (DME)?

Is a Referral or Precertification needed for DME, X-Ray or MRI?

Do you accept assignment to the Doctor's office?

What is the Electronic Billing #?

If no Electronic Billing #, What is the claims address?

Is Dr. Smith in-network?

(Note: if you have Horizon Blue Shield of NJ, Personal Choice, Independence Blue Cross and others, you may be told Dr. Smith is not in-network. This is incorrect; Dr. Smith is in-network. Please refer to our insurance page for a semi-complete listing of our participating plans.)

If Dr. Smith is not in-network, what is the Provider Relations number?

Our Financial Policy and How it Works for You

Whether you are paying cash or using insurance, you are always ultimately responsible for your bill.

We expect payment at the time of service, so please make arrangements to pay when you arrive for your appointments.

OUR RESPONSIBILITIES

- We will verify your insurance benefits.
- We will bill your insurance for you as a courtesy.
- We will correct any errors we have made when there is a billing dispute.
- We will offer a 15% fee reduction for those without insurance.
- We will provide guidance in getting your bills paid.

YOUR RESPONSIBILITIES

- Please know and understand your insurance coverage.
- Please pay your deductible, coinsurance or copayment at the time of your treatment.
- Please read and keep your Explanations of Benefits statements from your insurance.
- Please follow up promptly with claims that are not paid by your insurance company, or you will be billed directly for them.
- **Please make any cancellations with at least 12 hours notice or you may be billed for an office visit.**

Whether you are paying cash or using insurance, you are always ultimately responsible for your bill.

We expect payment at the time of service, so please make arrangements to pay when you arrive for your appointments.